



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

October 28, 2025

NOTIFICATION OF AWARD

JAMIE DAVIS
GARRETT JAMES COMPANY LLC
PO BOX 339
SUMMERFIELD, NC 27358

CONTRACT ID: MG00495
TIP NO: N/A
FED AID NO: STATE FUNDED
WBS ELEMENT NO.: GMR07.GLF.1SM, GMR07.GLF.2SM, GMR07.ROC.1SM,
GMR07.ROC.2SM
COUNTY: GUILFORD AND ROCKINGHAM
LOCATION: VARIOUS
TYPE OF WORK: TRAFFIC SIGNAL INSTALLATION, UPGRADE, &
REPAIRS

Ms. Davis,

I am pleased to inform you that **Garrett James Company LLC** has been awarded the contract for the above project based on the bid submitted **October 16, 2025**, in the amount of **\$1,029,341.00** Please provide the following documents to the Division 7 Contract Office within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the Standard Specifications and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID, description and county must be listed on the form. The certificate of insurance should be returned to me via email at **jsour@ncdot.gov**.

The Department will complete the execution of the contract and return one copy of the contract to you. Please remember that work may not start before the contract has been properly executed and a purchase order has been issued.

Your point of contact for this contract is Dawn McPherson, the Division Traffic Engineer. The Traffic Engineer's mailing address is 1584 Yanceyville St., Greensboro, NC 27405, and the telephone number is (336) 487-0175

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS DIVISION 7
PO BOX 14996
GREENSBORO, NC 27415-4996

Telephone: (336) 487-0075
Fax: (336) 334-3637
Customer Service: 1-877-368-4968

Location:
1584 YANCEYVILLE STREET
GREENSBORO, NC 27405

Website: www.ncdot.gov

If you have any questions, please contact Jennifer Sour by telephone at (336) 487-0080.

Best Regards,

DocuSigned by:
Jennifer Sour
B213233052CA46B...

Jennifer A. Sour
Division Contract Engineer

JAS/asy

cc: file

ec: W. R. Archer, III, PE., Division Engineer
M. P. Whitley, PE, MPA, Deputy Division Engineer
S. D. Dixon, Division Maintenance Engineer
A.G. White, Assistant Division Maintenance Engineer
B.K. Ketner, PE, Division Project Team Lead
D. McPherson, Division Traffic Engineer
A. W. Hinshaw, Traffic Project Manager
SMO